Identification of Peer Validators for CEPIT Applications

Step 1: Selecting your peer evaluators

CECAB requires you provide 3 references (also known as `peer evaluators`) for each of the subsector(s) in which you have successfully been evaluated. If you have applied for certification in two subsectors, it is acceptable to have the same 3 peer evaluators for both subsectors. But, since their role is to attest that you have the competencies you reported during your self-assessment, you should make sure you select peer evaluators that have a reasonable knowledge of your environmental competencies. It really is preferable your references be as current as possible. In that context, your current and immediate supervisor(s) and work colleagues would be preferable.

For those who have just graduated and have little work experience, the supervisor of your last co-op term (if applicable) could act as a reference, provided the work you did was environment-related. The supervisor of your last summer job could also qualify as a reference, provided the work you did was related to the environment. It is also possible to ask a professor or instructor who recently taught you an environmental subject to act as a reference.

For those with a little more work experience, references could include:
- Business associates and team members
- Client(s) for whom you have performed environmental contracts
- Professional colleagues and affiliates

As you select your peer evaluators, remember they all need to be reachable by email and have access to the Internet. This is because the peer evaluation, like the rest of CECAB’s certification procedure, is completed electronically through the Web.

Step 2: Contacting your peer evaluators to confirm their participation

Once you have chosen your peer evaluators, you need to contact them to secure their participation. To facilitate this process, we have enclosed a template letter you can customize and send to each individual to obtain their agreement to act as one of your peer evaluators.

www.cecab.org//public/content.aspx?nav=ccep&display=documents
Step 3: Identifying your peer evaluators online

Once you have secured their participation, you need to inform CECAB of the names of the individuals who will act as your peer evaluators for each subsector. This is done on-line by logging on to the CECAB e-profiling system at www.cecab.org. Instructions for providing information about your peer evaluators are provided upon log-on.

CECAB will notify you by email when it begins contacting your peer evaluators. We will also let you know every time one of your peer evaluators completes his/her review. Furthermore, CECAB will notify you of the outcome of the peer evaluation once all of your peers have responded and their answers have been considered.